

# Federal Government Exemption Affidavit

SELLER

BUYER

**Important** – To satisfy sales tax exemption requirements, please send exemption documents and this affidavit form in the order below:

1. This signed cover page AND
2. All supporting documentation that shows the sales made directly to the United States Government such as:
  - a. Purchase Order OR
  - b. Shipping documents verifying the merchandise was sold directly to the armed services OR
  - c. Other documentation demonstrating direct payment by the United States

The undersigned, for and on behalf of the governmental agency named below hereby certifies that all tangible personal property purchased or leased from the above dealer on and after this date will be for use or consumption by a governmental agency, that each such purchase or lease will be supported by the required purchase order, and that such tangible personal property will be paid for out of public funds.

Agency: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If sending more than one document, send separately using the same order as described above.

Documents can be returned to us by mail using the address listed above or you may email or fax the forms back to us at:

Fax Number is:

Email Address is:

Forms by [www.CertCapture.com](http://www.CertCapture.com)