

Maine – Resale Request

SELLER

BUYER

Important – To satisfy sales tax exemption requirements, please send the following forms back to us:

1. This cover page AND
2. A copy of your State of Maine Resale Certificate. Please remember to complete the bottom portion of this form with your signature and date. An example of this form is provided.

If sending more than one document, send separately using the same order as described above.

Documents can be returned to us by mail using the address listed above or you may email or fax the forms back to us at:

Fax Number is: _____

Email Address is: _____

Sample Exemption Document

Purchaser's business name will be printed here. (points to ABC Corporation)

Purchaser's Sales Tax Number (points to 0000000)

Valid Date of Certificate (points to JANUARY 1, 0000 THROUGH DECEMBER 31, 0000)

Type of activity this business is engaged in (points to Grocery)

Purchaser enters a list of items to be purchased for resale (points to the list of items section)

Enter Supplier's name (points to the Presented to section)

Purchaser signs and dates the certificate (points to the Presented by section)

State Tax Assessor's authorizing signature (points to the signature of James D. Dorval)